

amfori QMI - Easy Guide for Business Partners (Producers)

1. What is amfori QMI?

amfori QMI (Quality Management Initiative)

An initiative for companies committed to provide professional guidance and assessment tools for manufacturing practices and quality management.

In the production sites with a common standard across all industries (non-food) leading to avoiding audit fatigue, reducing audit costs, and jointly monitoring sustainability risks of quality management in the global supply chain.

The Benefits of amfori QMI



Reduce duplicated audits



Identify new sustainable business partners



Reduce costs



Streamline supply chain partners



Improvement on quality management competence



Multi-dimensional risk monitoring



Joint risk monitoring



Internal multiple functions alignment

2. 4 Core Aspects + Bonus Section in amfori QMI

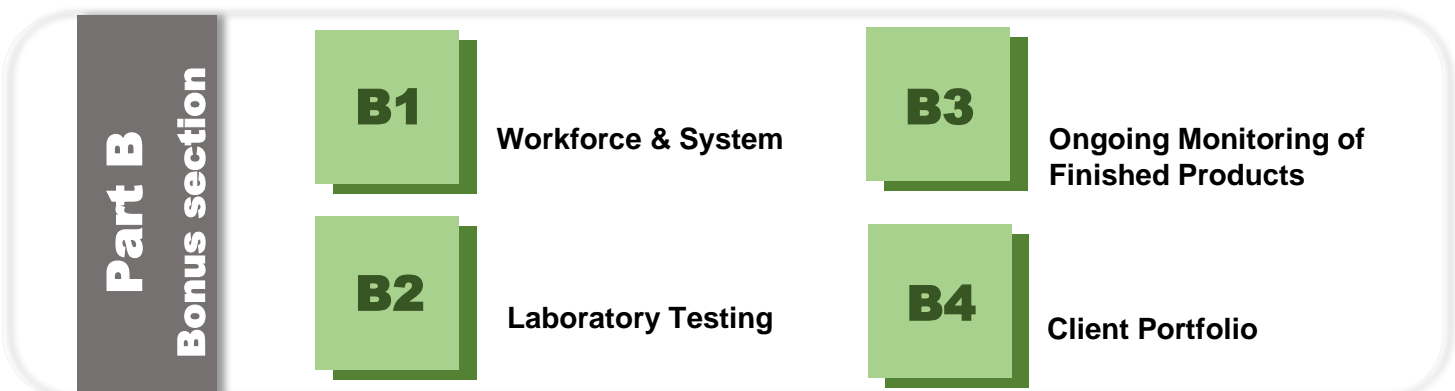
- The amfori QMI Questionnaire includes 2 Parts : Part A and Part B



Part A covers 4 core aspects, **the overall rating of an amfori QMI audit is based only on the result of Part A.** This part covers core and critical questions.



Part B Bonus section contains all bonus questions covering 4 areas to demonstrate factory performance. **The result of the bonus section will NOT affect the overall amfori QMI rating but serves as an additional good practice reference.**

















3. Scoring Principal, Ratings, and Validity

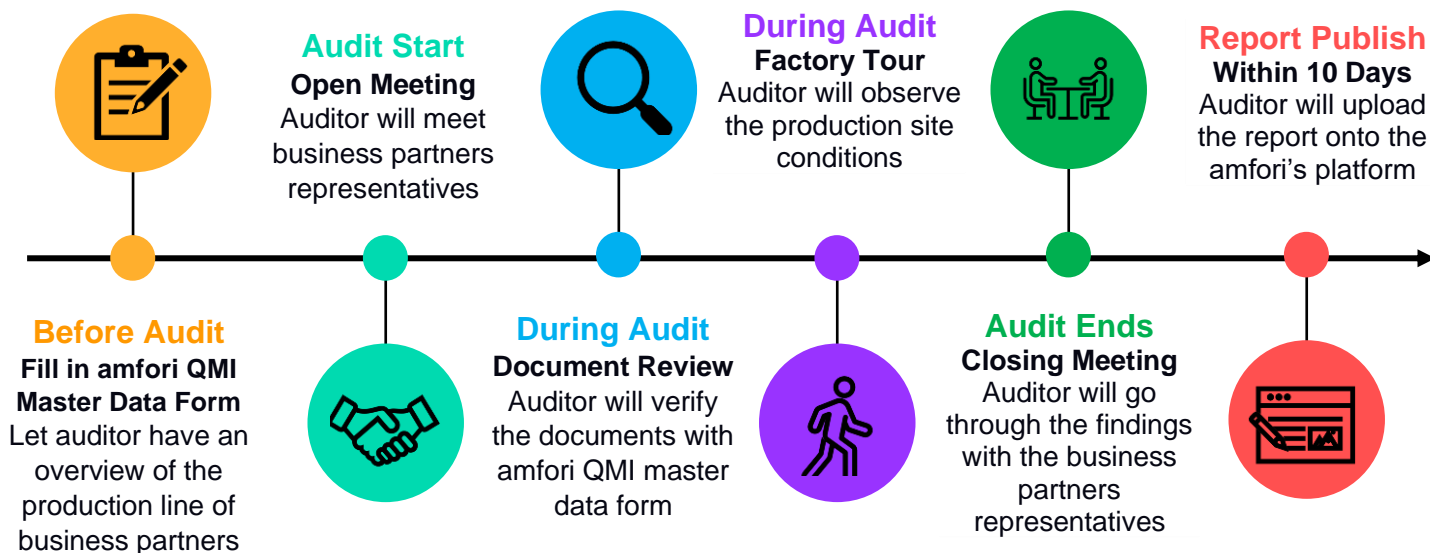
- Overall rating based only on Part A, i.e., Aspect 1 – 4, the result of the core and critical questions.

Grade	Critical	Core	Validity	Follow-up Audit	Continuous Improvement (Remediation)
A	100%	≥ 90%	3 years	N/A	Optional
B	100%	≥ 75%	2 years	Optional	Optional
C	100%	≥ 60%	1 years	Optional	Mandatory
D (Not acceptable)	< 100%	< 60%	<ul style="list-style-type: none"> Follow-up audit required <u>within 6 months</u> Validity subject to the result of follow-up audit 	Mandatory	Mandatory

4. What are the steps to initiate and complete an amfori QMI audit?

Step	Business Partner (Producers)	amfori Member	Auditing Company
1 Sign Terms of Implementation (TOI) of amfori QMI			
2 Member invite business partner (Producers) to register on the platform <i>* Only for the business partners who are new to amfori programmes</i>			
3 Schedule audit <i>*Member should take the amfori QMI RSP before requesting any audit</i>			
4 Conduct onsite audit			
5 Auditee			
6 Audit report submission and uploading onto platform			
7 Report sharing			
8 Complete remediation/CAP (W/I 60 days)			
9 Follow-up audit (if applicable)			

5. amfori QMI Auditing Procedure



Whether amfori QMI audits are fully unannounced, semi-announced or fully announced depends on the decision taken in consultation between an amfori member and the business partner.

The commonly chosen format is fully announced because it is a one-day audit; the absence of essential representatives due to no prior notice may affect the arrangement of the on-site audit, essential representatives due to no prior notice may affect the arrangement of the on-site audit.

Duration of the amfori QMI Audit

1 Man-Day	On Site Audit <u>8 hours</u>
0.5 Man-Day	Report Writing
1.5 Man-Day	Total

Regardless of workforce size or site area, the amfori QMI audit for the business partner with a **single product family** is required to be finished in **1.5 audit person-day**.

Charges of amfori QMI Audit

The cost of audits by third-party audit companies depends on their liaison with amfori members and/or the business partners (auditees).

6. Important References for preparing amfori QMI audit

- [Terms of Implementation \(TOI\) for Business partner \(Producers\)](#)
- [amfori QMI Master Data Form](#)
- [amfori QMI Typical document list](#)
- [amfori QMI Typical attendee list](#)
- [amfori QMI questionnaire](#)
- [Access to the amfori Sustainability Platform – Webinar for Business partner \(Producers\)](#)
- amfori QMI System Manual
- [FAQ](#)
- [amfori Chinese Website: https://cn.amfori.org/zh-hans/amfori-qmi](https://cn.amfori.org/zh-hans/amfori-qmi)
- [amfori English Website: https://www.amfori.org/content/amfori-qmi](https://www.amfori.org/content/amfori-qmi)